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| Post Title | Breakfast Club Assistant |
| Location | Normanton Junior Academy Church Lane Normanton WF6 1EY |
| Salary and Grade | G2, FTE £16,495 to £16,755 (£1,850 - £1,889 Actual salary) |
| Hours | 5 hours per week (7.30am-8:30am Monday to Friday) Term Time Only Temporary position until July in the first instance |

There may be the opportunity to gain some overtime to help supervise the walking bus till 8.45

Please note, this is an internal vacancy open only to current employees of Waterton Academy Trust.

Normanton Junior Academy is a forward-thinking, vibrant and inclusive junior school. We pride ourselves on being a school that offers our pupils a well-rounded and truly enjoyable education, and place great emphasis on giving our children a wide range of opportunities in the arts, music, outdoor learning and sport. We were recently judged as 'Good' with 'Outstanding Leadership & Management' (Ofsted March 2018) and we are looking for a Breakfast Club Assistant to join our fantastic team.

We converted to an academy and joined Waterton Academy Trust on the 1st August 2015. As a growing organisation - consisting of infant, junior and primary schools - Waterton Academy Trust's main aim is to ensure all children receive the education that they deserve, and Normanton Junior Academy is very proud to be part of this.

The main duties of the role include:

- Welcoming families to breakfast club
- Dealing with, or passing on queries from parents/carers
- Supporting children in a busy breakfast club provision ensuring they are happy and engaged
- Cleaning and preparing food areas, making sure all children eat in a clean and safe environment
- Joining in and supervising activities such as games, arts and crafts

You will need to be:

- Enthusiastic, organised, highly motivated and hardworking
- Committed to support our common purpose of providing our children with the best possible care and education
- Adaptive in an ever changing environment

- Sensitive to children's needs following the equalities act
- Reliable and flexible
- Understanding regarding confidentiality
- Able to multi-task
- Willing to participate in all areas of the role
- Able to work well as part of a team and on own initiative

In return we can offer you:

- A warm and vibrant school community, including a friendly and supportive staff team
- A Multi Academy Trust where experience can be shared
- Support and encouragement of a strong Senior Leadership Team
- Further training and support with your career development

Visits to the school are warmly welcomed so that you can see what a friendly and dynamic place Normanton Junior Academy is to work. Alternatively, if you would like more information about our school and the position, please contact Cathryn Reynolds – Browne or Danielle Tintor on 01924 891546.

Closing date: Friday 15th March

Waterton Academy Trust is wholly committed to ensuring children and young people are fully supported and safe. We are dedicated to the safeguarding of all children and young people whilst promoting their welfare and expect all staff and volunteers to share this responsibility. The position is subject to two satisfactory references, and a clear enhanced DBS check carried out by an online third party service.