



ADVERTISEMENT

Post title	Lunchtime Supervisor
Location	Normanton Junior Academy Church Lane Normanton WF6 1EY <i>Part of Waterton Academy Trust</i>
Salary & Grade	Grade 2 SCP 1-2 FTE - £18,333 - £18,516 (Actual - £2,583 - £2,609)
Hours	6.25 hours per week Term Time Only Permanent

Normanton Junior Academy is a forward-thinking, vibrant and inclusive 3-form entry junior school, with approximately 90 pupils in each year group. We pride ourselves on being a school that offers our pupils a well-rounded and truly enjoyable education, and place great emphasis on giving our children a wide range of opportunities in the arts, music, outdoor learning and sport. We were judged as 'Good' with 'Outstanding Leadership & Management' (Ofsted March 2018)

We are currently seeking a Lunchtime Supervisor to join our team. The main responsibility of the role will be to supervise pupils during their lunch break, ensuring the well-being and safety of all.

The successful candidate will:

- Fully support the ethos of the school
- Be willing to participate with games and activities; both in and outdoors. These activities can vary on a daily basis so need to be tolerate of change
- Be a team player with good interpersonal skills
- Be patient, caring, understanding, positive and supportive
- Support pupils while they eat their lunch, making sure tables are clean and that water is available
- Ensure table manners are maintained
- Report accident forms if necessary
- Ensure that school discipline & Child Protection policies are implemented
- Support the work of other Lunchtime Supervisors & school staff
- Respond well to delegation as required by the supervisor & senior members of staff
- Record inappropriate pupil behaviour and convey serious incidents to the senior leaders
- Maintain checks throughout the lunch break to ensure pupils are safe
- Have good communication skills
- Act as a positive role model



In return, we can offer:

- A supportive and forward thinking leadership team
- Professional development opportunities
- An absolute commitment to safeguarding and promoting welfare and safety of staff and children
- A great atmosphere which promotes inclusion and co-operation
- A health and wellbeing package
- A cycle to work scheme
- An excellent pension package

To Apply

For further information or to arrange a visit to our school then please contact our Senior Admin Officer, Mrs. D. Tintor on **01924 891546**.

Applicants are requested to submit a completed application form which can be downloaded from the recruitment page on the trust's website. **www.watertonacademytrust.org**

Completed applications are to be returned to dtintor@watertonacademytrust.org or to the school address by the closing date.

Closing date: 12 noon Friday 27th May 2022

Shortlisting: 1pm Friday 27th May 2022

Interviews: Tuesday 7th June 2022

Start date: As soon as possible (subject to clearance of pre-employment checks)

Waterton Academy Trust is committed to ensuring children and young people are fully supported and safe. We are dedicated to the safeguarding of all children and young people whilst promoting their welfare and expect all staff and volunteers to share this responsibility. The Trust has policies and procedures relating to safeguarding and child protection available on request.

Waterton Academy Trust follows safer recruitment processes which all applicants will be subject to. This includes the interview process containing questions about the safeguarding of children and the disclosure of criminal records and other vetting checks.

An enhanced DBS check is required for the successful candidates, this process is completed by an online third-party company. All successful candidates are required to join the DBS update service with an annual cost of £13.

The position is also subject to two satisfactory references. Shortlisted candidates will be asked to provide details of any unspent convictions and those that would not be filtered, prior to the date of the interview.

We are committed to treating all applicants fairly and have a policy on the recruitment of ex-offenders which is available to applicants on request. Waterton Academy Trust is wholly committed in ensuring that all employees, future employees and applicants are treated equally regardless of age, disability, gender reassignment, marriage and civil partnership, maternity, race, religion and belief, sex and sexual orientation.