

Person Specification
Caretaker

Section	Information	Essential/ Desirable	How Identified
Education & Training			
Formal qualifications & relevant training	Cleaning and support services N/SVQ Level 1 or equivalent experience or equivalent qualification, or willingness to train to achieve these	E	Application form , Interview
	Support Work in Schools (SWiS) Level 2	D	
	Level 2 Numeracy/ Literacy or willingness to work towards.	D	
Experience			
Ability to undertake duties of the post	Supervisory experience	D	Application form, Interview
	Handyperson experience	E	
Knowledge			
Includes abilities	Willingness to gain knowledge of basic plumbing, electrical and decorating repair procedures	E	Application form, Interview, Interview Task
	Willingness to gain knowledge of health and safety procedures and precautions	E	
	Willingness to gain awareness of COSHH regulations	E	
	Awareness of health and hygiene procedures	E	
	Knowledge of moving and handling procedures	E	
	Willingness to gain knowledge of cleaning procedures required to meet specified cleaning standards	E	



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Personal Qualities			
Includes any specific physical requirements of the post (subject to the provisions of the DDA Act)	Use of equipment/resources	E	Application form, Interview
Suitability to work with children and young people			
Issues relating to safeguarding and promoting the welfare of children and young people	Satisfactory DBS disclosure and standard Trust pre-employment checks	E	DBS Disclosure Interview References
Additional Requirements			
	Willing to work flexibly in accordance with policies and procedures to meet the operational needs of the Trust	E	Interview
	Committed to professional development in connection with the post	E	
	Work in accordance with the Trust's core values and behaviours	E	
	Travel in connection with the post	E	
	A commitment to equality/diversity in the workplace and the wider educational community	E	
	A commitment to safeguarding and promoting welfare for all	E	