



Guide to accessing Microsoft Teams on different devices

	Using Teams on your laptop/PC	Using Teams on your tablet/iPad	Using Teams on your Smartphone	Using Teams on your Gaming Console
Compatible Devices	Any PC or laptop with internet access	Compatible with iPad or android operating systems with version 4.4 or later	Compatible with iPhone or android operating systems with version 4.4 or later	PS4, PS5, XBOX One, XBOX Series S, XBOX Series X
Step 1	On your PC or laptop, open any internet browser (e.g. Chrome, Internet Explorer, Microsoft Edge)	Open the Google Play Store or Apple store, and search for Microsoft Teams	Open the Google Play Store or Apple store, and search for Microsoft Teams	Turn on your console. XBOX – go to My Games and Apps Playstation – go to Library.
Step 2	In the search bar, type: https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/group-chat-software	Click Download, and wait for the download to complete	Click Download, and wait for the download to complete	XBOX – select Microsoft Edge Play Station – select Internet Browser
Step 3	Click Sign in	On your phone's home screen, look for the new Teams app (logo pictured above)	On your phone's home screen, look for the new Teams app (logo pictured above)	Using the controller, search 'Microsoft Teams' and select the appropriate search result
Step 4	Sign in using the login details provided by school	Sign in using the login details provided by school	Sign in using the login details provided by school	Sign in using the login details provided by school