



ADVERTISEMENT

Post title	Lunchtime Supervisor
Location	West End Academy Regent Street Hemsworth WF9 4QJ <i>Part of Waterton Academy Trust</i>
Salary & Grade	Grade 2 SCP 1-2 FTE - £18,333 - £18,516 (Actual - £2,410 - £2,434 plus living wage supplement)
Hours	5 hours and 50 minutes per week Term Time Only Permanent

West End Academy is an average sized school and joined Waterton Academy Trust in 2018. The Trust consists of 13 primary phase schools in the Wakefield and Barnsley area. At West End Academy, we work hard to provide an exceptional learning experience for the children of the community.

As part of the successful Waterton Academy Trust our children and staff enjoy enhanced opportunities for collaboration with peers and colleagues across the 13 Trust schools. The Trust's main aim is to ensure all children receive the education that they deserve, and at our school every child is offered support and challenge so they can reach their full potential.

We are currently seeking a Lunchtime Supervisor to join our team. The main responsibility of the role will be to supervise pupils during their lunch break, ensuring the well-being and safety of all.

The successful candidate will:

- Fully support the ethos of the school
- Be willing to participate with games and activities; both in and outdoors. These activities can vary on a daily basis so need to be tolerate of change
- Be a team player with good interpersonal skills
- Be patient, caring, understanding, positive and supportive
- Support pupils while they eat their lunch, making sure tables are clean and that water is available
- Ensure table manners are maintained
- Report accident forms if necessary
- Ensure that school discipline & Child Protection policies are implemented
- Support the work of other Lunchtime Supervisors & school staff
- Respond well to delegation as required by the supervisor & senior members of staff
- Record inappropriate pupil behaviour and convey serious incidents to the senior leaders
- Maintain checks throughout the lunch break to ensure pupils are safe
- Have good communication skills
- Act as a positive role model



In return, we can offer:

- A supportive and forward thinking leadership team
- Professional development opportunities
- An absolute commitment to safeguarding and promoting welfare and safety of staff and children
- A great atmosphere which promotes inclusion and co-operation
- A health and wellbeing package
- A cycle to work scheme
- An excellent pension package

To Apply

For further information or to arrange a visit to our school then please contact our Senior Admin Officer, Mrs K Shaw on **01977 616732**.

Applicants are requested to submit a completed application form which can be downloaded from the recruitment page on the trust's website. **www.watertonacademytrust.org**

Completed applications are to be returned to kshaw@watertonacademytrust.org or to the school address by the closing date.

Closing date: Friday 14th October 2022 – midday

Shortlisting: Monday 17th October 2022

Interviews: Wednesday 19th October 2022

Start date: As soon as possible once all relevant checks have been completed.

Waterton Academy Trust is committed to ensuring children and young people are fully supported and safe. We are dedicated to the safeguarding of all children and young people whilst promoting their welfare and expect all staff and volunteers to share this responsibility. The Trust has policies and procedures relating to safeguarding and child protection available on request.

Waterton Academy Trust follows safer recruitment processes which all applicants will be subject to. This includes the interview process containing questions about the safeguarding of children and the disclosure of criminal records and other vetting checks.

An enhanced DBS check is required for the successful candidates, this process is completed by an online third-party company. All successful candidates are required to join the DBS update service with an annual cost of £13.

The position is also subject to two satisfactory references. Shortlisted candidates will be asked to provide details of any unspent convictions and those that would not be filtered, prior to the date of the interview.

We are committed to treating all applicants fairly and have a policy on the recruitment of ex-offenders which is available to applicants on request. Waterton Academy Trust is wholly committed in ensuring that all employees, future employees and applicants are treated equally regardless of age, disability, gender reassignment, marriage and civil partnership, maternity, race, religion and belief, sex and sexual orientation.