



## ADVERTISEMENT

Post title	Lunchtime Supervisor
Location	Walton Primary Academy The Grove Walton WF2 6LD Part of Waterton Academy Trust
Salary & Grade	G2 SCP 1-2 FTE £18,333 - £18,516 Actual Salary £2,066 - £2,087
Hours	5 hours per week, Monday to Friday Term Time Only Fixed Term until 31.08.2023

An exciting opportunity to be part of something special!

We are seeking to recruit an enthusiastic and dedicated Lunchtime Supervisors to join our well established and friendly team at Walton Primary Academy. The main responsibility will be to provide general lunchtime supervision duties and 1:1 support for a child with specific needs during their lunch break, ensuring the well-being and safety of all.

This appointment is specifically to assist with the education of a child who has special educational needs and consequently does not form part of the school's permanent staffing compliment. The employment will therefore cease when the funding associated with this provision reduces or ceases.

Walton Primary Academy is a large primary school situated in the beautiful village of Walton on the outskirts of Wakefield, West Yorkshire. We are a very successful school, receiving a good Ofsted Report in 2017. At Walton, we pride ourselves on providing a happy, inclusive and caring setting. Our children have the opportunity to reach their full potential and to do so with a smile on their faces.

In September 2014 Walton Primary Academy became the inaugural school of Waterton Academy Trust. As a growing organisation consisting of infant, junior and primary schools Waterton Academy Trust's main aim is to ensure all children receive the education that they deserve, and Walton Primary Academy is very proud to be part of this.

### **The successful candidates will:**

- Fully support the ethos of the school
- Be willing to participate with games and activities; both in and outdoors. These activities can vary on a daily basis so need to be tolerate of change
- Be a team player with good interpersonal skills
- Be patient, caring, understanding, positive and supportive
- Support pupils while they eat their lunch, making sure tables are clean and that water is available
- Ensure table manners are maintained
- Report accident forms if necessary

- Ensure that school discipline & Child Protection policies are implemented
- Support the work of other Lunchtime Supervisors & school staff
- Respond well to delegation as required by the supervisor & senior members of staff
- Record inappropriate pupil behaviour and convey serious incidents to the senior leaders
- Maintain checks throughout the lunch break to ensure pupils are safe
- Have good communication skills
- Act as a positive role model

**In return we can offer:**

- Friendly supportive schools
- A supportive and forward thinking leadership team
- A commitment to your professional development
- Fantastic opportunities within the Trust
- A great team of dedicated and committed staff
- An experienced and enthusiastic lunchtime team
- Friendly and motivated children
- A health and wellbeing package.
- A cycle to work scheme.
- An excellent pension package.

Applications should be delivered to the school addressed to Mrs H Thomas or sent to the school office at [waltonschooloffice@watertonacademytrust.org](mailto:waltonschooloffice@watertonacademytrust.org)

**Closing date: Friday 14<sup>th</sup> October 2022 – 9.00am**

**Shortlisting: Friday 14<sup>th</sup> October 2022 – PM**

**Interviews: Tuesday 18<sup>th</sup> October 2022**

These positions are subject to a clear DBS and 2 satisfactory references.

We reserve the right to close this vacancy early should we receive an overwhelming response. All candidates are advised to refer to the job description and person specification before making an application.

Waterton Academy Trust is wholly committed to ensuring children and young people are fully supported and safe. We are dedicated to the safeguarding of all children and young people whilst promoting their welfare and expect all staff and volunteers to share this responsibility. The Trust has policies and procedures relating to safeguarding and child protection available on request.

Waterton Academy Trust follows safer recruitment processes which all applicants will be subject to. This includes the interview process containing questions about the safeguarding of children and the disclosure of criminal records and other vetting checks.

An enhanced DBS check is required for the successful candidates, this process is completed by an online third-party company. All successful candidates are required to join the DBS update service with an annual cost of £13.

The position is also subject to two satisfactory references. Shortlisted candidates will be asked to provide details of any unspent convictions and those that would not be filtered, prior to the date of the interview.

We are committed to treating all applicants fairly and have a policy on the recruitment of ex-offenders which is available to applicants on request.

Waterton Academy Trust is wholly committed in ensuring that all employees, future employees and applicants are treated equally regardless of age, disability, gender reassignment, marriage and civil partnership, maternity, race, religion and belief, sex and sexual orientation.