



## **Tender Specification Document**

### **Provision of External Safeguarding Reviews for Waterton Academy Trust**

#### **1. Introduction**

Waterton Academy Trust is seeking the provision of biennial external safeguarding reviews to ensure the highest standards of safeguarding practices across all its 14 schools for the academic year 2024-2025. This tender invites experienced and qualified providers to submit proposals for conducting comprehensive, independent reviews of our safeguarding policies, practices, and procedures.

#### **2. Objective**

The primary objective of these reviews is to assess the effectiveness of current safeguarding measures, identify areas for improvement, and ensure compliance with the latest statutory guidance and best practice in safeguarding children and young people within the educational sector.

#### **3. Scope of Work**

The selected provider will be expected to:

- Conduct thorough reviews of safeguarding policies, procedures, and practices across all academies within the Waterton Academy Trust with a 2 year period.
- Assess the implementation and impact of safeguarding measures in place.
- Provide recommendations for improvement and support the implementation of best practices.
- Prepare and deliver detailed reports for each review conducted, including findings, recommendations, and an action plan.
- Offer guidance and advice on safeguarding matters as required.

#### **4. Duration**

The contract will cover the academic year 2024-2026, with reviews scheduled according to an agreed timeline between the selected provider and Waterton Academy Trust.

#### **5. Tender Requirements**

Providers submitting tenders must meet the following criteria:

- Proven experience in conducting safeguarding reviews within the educational sector.
- Expert knowledge of current safeguarding legislation, statutory guidance, and best practices.
- Ability to provide clear, actionable recommendations and support the implementation of improvements.
- Excellent communication and report-writing skills.

#### **6. Submission Guidelines**

Tenders must include:

- An overview of the provider's qualifications and experience relevant to safeguarding in education.
- Detailed methodology for conducting safeguarding reviews.
- A proposed timeline for the review process.
- Case studies or examples of previous safeguarding reviews conducted.
- A clear pricing structure for the services offered.

#### **7. Evaluation Criteria**

Tenders will be evaluated based on:

- Relevance and extent of experience.
- Clarity and comprehensiveness of the proposed methodology.



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- Feasibility of the proposed timeline.
- Value for money.
- References and outcomes of previous work.

## 8. Submission Deadline

Tenders must be submitted by 13<sup>th</sup> May 2024 at midday.

## 9. Contact Information

For further inquiries or to submit your tender, please contact:

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Waterton Academy Trust  
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## 10. Additional Information

Waterton Academy Trust reserves the right to reject any or all proposals and to select the proposal that it determines, in its sole discretion, will be in the best interest of the Trust. All decisions made by the Trust will be final.